



**First Quarter**

**JIS Faculty & Volunteer Schedule 2017-2018**

**8/18/2017**

		Lower School					Upper School							
		Quran & Tareekh					Quran & Tareekh							
Pre-K Age 4	Level 1-Age 5	Level 2-Age 6	Level 3-Age 7	Level 4-Age 8	Level 5-Age 9	Level 6-Age 10	Level 7-Age 11	Level 8-Age 12	Level 9-Age 13	Level 10-Age 14	Level 11- Age15-16	Level 12		
<b>ASSEMBLY</b>	Department head for Lower school Sr. Zahra Rizvi 1-5					Department head for Upper school Sr. Gouhar Rizvi								
9:45-10:00														
1st period 10:05-11:10		<b>Quran</b>	<b>Quran</b>	<b>Tareekh</b>	<b>Quran</b>	<b>Tareekh</b>	<b>Tareekh</b>	<b>Quran</b>	<b>Quran</b>	<b>Quran</b>	<b>Tareekh</b>	<b>Quran</b>		
<b>Teacher</b>	Sr.Irda Kareem	Sr. Arefa Husain	Sr.AzizaTajajwala	<b>Sr. Sakina Mir</b>	Sr. Zehra Hasan	Sr Sabah Naqvi	Br.KhurrumRizvi	Sr. AbidaHusain	Br. MehdiRizvi	Sr. NabilaRizvi	Sr. KauserHasar	Br.SalauddinKareem		
<b>Coteacher</b>	Sr.Safia Rizvi	Sr.Basimma Lefta	Br.SalahLefta	Sr.Sakina Naqvi	Br.QasimAbbas	Br.AzherKhan	Br.AsiFNaqvi	Br.Qamar Hasan	Br. MohammedH	Sr Amina Hasan	Sr.SamanaHussain			
<b>TeacherAssoc.</b>		Br. Dawood Naqv	Sr.Ajaz Sajanalal	Sr.MariamDedmar	Br. Maajid Hussai	Sr. Sarah Jafery		Sr. Wafa Abbas	Sr.Mariam Shah		Br. KumailRaza	Br. S.HassanZaidi		
			Br.Azher Kazmi	Sr.NuzhatRaza										
Lunch 11:10-11:45														
Recess 11:45-12:05														
2nd Period 12:05-1:05		<b>Tareekh</b>	<b>Tareekh</b>	<b>Quran</b>	<b>Tareekh</b>	<b>Quran</b>	<b>Quran</b>	<b>Tareekh</b>	<b>Tareekh</b>	<b>Tareekh</b>	<b>Quran</b>	<b>Tareekh</b>		
<b>Teacher</b>		<b>Sr.Safia Rizvi</b>	Sr.ShaqeelaAbbas	Mazen Chehab	Br.AkhtarHasan	Br.AkhtarNaqvi	Sr. Nabila Rizvi	Sr.TaalibaKhabee	Sr.SarahNaqvi	Br.AsgharHasan	Sr. Hidayaw Nawe	Shaikh Abdul Jalil		
<b>Coteacher</b>		Sr.ZohraJabeen	Sr.Irda Kareem	Sr.Basimma Lefta	Sr.NuzhatRaza	Br.Salah Lefta	Sr.Sakina Naqvi	Br.AzherKhan		Sr Amina Hasan	Br.Syed.A.Abbas	Sr. KauserHasan		
<b>TeacherAssociate</b>		Sr.NargisAlvi	Br. Maajid Hussain	Sr.Mariam Shah	Sr.MariamDedmari			Br.Azher Kazmi	Sr. Sana Abbas		Sr. Wafa Abbas	Br. KumailRaza		
<b>TeaacherAssociate</b>		Sr.MasoomehShiraz	Sr.Samana Hussain		Br. Dawood Naqvi									
Salaat 01:10-01:45	<b>Administration</b>													
	<b>Administrative Affairs</b>					Alim Shaikh Abdul Jalil Nawe					<b>Academic Affairs</b>			
<b>Administrator</b>	Dr. Sarfaraz Hasni					Principal Sr. Zainab F. Khan					<b>HeadOfDepartme</b>	Pre School	Sr.GouharRizvi	
<b>Assit. Administrator</b>	Sr.Tehseen Sabir					Vice-Principal Sr.Naseeem Maknoja					<b>HeadOfDepartme</b>	(Lower School)	Sr.ZahraRazvi	Sr.ArefaHusain
											<b>HeadOfDepartme</b>	(Upper School)	Sr.GouharRizvi	Sr.AbidaHusain
	<b>Operations</b>			<b>PTSA</b>			<b>SC</b> (Student Council)		<b>Events</b>					
<b>Coordinator-1</b>	Br.Zafar Hasan						<b>Coordinator-1</b>	Sr. GouharRizvi-						
<b>Coordinator-2</b>	Br. Asif Maknoja						<b>Coordinator-2</b>	Sr.NooreenZaidi						
<b>Coordinator-3</b>	Sr.FarwaNaqvi						Br.AkhtarHasan							
	<b>Traffic</b>	<b>Salaat</b>	<b>Supervision</b>	<b>Lunch</b>				<b>Kitchen</b>	Br.AsgharHasan					
	<b>Quran Contest</b>	<b>Geo-Bee Conte</b>	<b>Art Contest</b>	<b>chool Wide Projects</b>										
Br.S.Ali Shirazie	Sr. Farwa Naqvi	Br.SyedNavedMehdi		Br.MohammedHusai		Sr.BethZaidi		Sr. ArefaHusain		Br.MohammedHusai	Sr. Gouhar Rizvi	Sr.ZahraRazvi	Admin	
Br.G AbbasShah	Br.SyedNavedMehdi		Br.FaheemRaza	Br.MohammedShiraz	Br.Hydar rizvi				Sr.KauserHasan	Sr.NaseeemMaknoja	Sr. Beth Zaidi	Sr.Nargis Ali	Faculty	
Br. Asif Maknoja			Br.AshfaqTajajwala	Br.SamiNooruddin						Sr.ArefaHusain	PTSA			
Br.Hydar rizvi			Br.Abbas Shabbir	Br.Latif				Br.ZafarHasan	Sr.AbidaHusain	Volunteers				
<b>Orbund</b>	<b>JIS Website</b>	<b>Liaison to IJI</b>	<b>Enrollment</b>	<b>Health Room</b>	<b>Bulletin Boards</b>		<b>JIS Calender</b>	<b>Uniforms</b>	<b>Award-Recognition</b>	<b>School I.D</b>	<b>Teachers&amp;Parents Guide</b>	<b>TeacherSchedule</b>		
Br. SarfarazHasr	Sr.TehseenSabir	Br. Jafar Rizvi	Sr. ArefaHusain	Dr. Ghulam Abbas	Sr. Anna Raza		Br.ZafarHasan	Sr.Masoomeh	Sr.TehseenSabir	Sr. Nargis Ali	Sr.Zainab F. Khan	Sr.Gouhar Rizvi	Sr. Zainab F.Khan	
Sr.TehseenSabir			Sr.KauserHasan	Dr.Fatima Naqvi	Sr.Taaliba Khabeer		Sr.Zainab F.Khan	Sr.NargisAli	Sr. Masoomeh	Sr.NaseeemMaknoja		Sr. Zahra Razvi		
Sr. Farwa Naqvi			Br.ZafarHasan				Sr.IrmaZaidi		Sr. Nargis Ali	Sr. Tehseen Sabir				
<b>Printing</b>	<b>Attendance</b>	<b>Maintenance</b>	<b>Material Distribu</b>	<b>IT and Tech Sup</b>	<b>PA Announceme</b>	<b>New volunteers</b>	<b>Curriculum</b>	<b>Curriculum</b>	<b>New volunteers</b>	<b>Admin Assistant</b>	<b>Assembly</b>	<b>Substitute teachers</b>	<b>Charity Box</b>	
Br. SarfarazHasr	Sr.MuzammilAli	Sr.Farwa Naqvi	Sr.MasoomehS.	Sr.TehseenSabir	Br. Zafar hasan		Shaikh Abdul Jalil	Br. Syed Ali Abbas		Sr.MuzammilAlidina	Sr.NaseeemMaknoja	Br.AmirAbbas	Sr.TaalibKhabeer	
Br. Zain Shah							Sr. Zaina F Khan		Br.Amir Abbas		Sr.Samana Jafry	Br. Salah Lefta	Sr. Aliya abbas	
							Sr. Zahra Razvi		Sr.Taaliba Khabeer		Sr.FatimaJafry	Br. Mehdi Rizvi		