

ONLINE PAYMENT INSTRUCTIONS FOR ORBUND

All New & Returning parents MUST complete the online registration process for their child at the following link: (Please follow the instructions in the Announcement Email).

<http://tinyurl.com/ydcsthtj>



Jaferia Islamic School

3140 Spencerville Road, Burtonsville, MD 20866

Parent Registration

Username

Password

[New Parent Registration](#)

Complete Fee Payment Process For Returning & New Students:

PLEASE NOTE NEW FEE STRUCTURE FOR FACULTY & VOLUNTEERS ONLY

Once you fill in all the required information & registration is complete, log into your Orbund Online Portal server2.orbund.com using the same credentials and complete the fee payment process. For **New student**, you will receive your username and password to access your orbund online account once JIS Administration confirms your child's registration.

1-Click on "Payment & Invoice" under the left menu option "Tuition & Fees"



2- Payment Schedule Section will be displayed on the right side of the page/screen,

3- Enter an amount you want to pay under “Payment”

4- Click on “Make Payment” button under the amount you just entered

Total Amount Payable 475

Payment Schedule

#	DUE DATE	TUITION	OTHERS	INSTALLMENT	PAID	OWED	DUE	MEALS	PAYMENT
1	Sep 01, 2016	450	25	475		475			0
					Total	475	0	0	0.00

[Make Payment](#) **Click Here to make payment**

Payment History

PAYMENT DATE	AMOUNT	PAYMENT METHOD	NOTE
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5- Enter your payment information (cc details) on the next screen. (A pop up dialog similar to the image shown here will be displayed)

6- Make sure to write "SCHOOL FEES" in the Notes Section

7- Click on " Submit Payment".

The image shows a web application dialog box titled "Enter Payment Information" with a close button (X) in the top right corner. The main heading inside the dialog is "Payment & Invoice / Enter Payment Information". The form contains the following fields and controls:

- Payment Method: Credit Card - Paypal Direct (dropdown)
- CC First Name: JIS
- CC Last Name: Test
- CC Address: 3140 SPENCERVILLE RD,
- CC City: BURTONSVILLE
- CC State: MD
- CC Zip Code: 20866
- CC Country: UNITED STATES OF AMERICA (dropdown)
- CreditCard Type: Visa (dropdown)
- CC Number: (empty)
- CC Expdate: 07 (dropdown) / 2016 (dropdown)
- CC Security Code: (empty)
- Currency: USD
- Note: SCHOOL FEES

At the bottom of the form are two buttons: "Submit Payment" and "Cancel".

Red arrows and text annotations highlight key instructions:

- A red arrow points to the "Submit Payment" button with the text "Click Here To Submit Payment To JIS".
- A red arrow points to the "Note" field with the text "Make sure to write 'SCHOOL FEES' Here".
- A red arrow points to the "CC Expdate" field with the text "Enter Your CC Details Here".

8- This screen will redirect you to the main PayPal Direct Billing Page where you will complete the payment process.

For all technical Support queries, please send an email to helpjis@gmail.com

Thank you,

JIS Administration